

Mission San Juan Capistrano

PHOTOGRAPHY GUIDELINES / LIABILITY WAIVER

Mission San Juan Capistrano (“Mission”) welcomes you to our beautiful historic “Jewel.” We are so pleased to have you here however we ask that all rules, restrictions, and guidelines be strictly adhered to during your visit for the safety of all our staff and patrons. Please be aware that a photography session may be terminated for safety concerns at the sole discretion of Mission staff. Finally, the Mission reserves the right to change or alter these guidelines as it deems necessary.

- **Upon arrival, please wait outside and call our reservations number (949) 506-7204.** One of our staff will respond immediately and guide you through our entry procedures.
- All payments need to be made in advance. Payment upon arrival will not be accepted. Similarly, changes to the reservation on the day of the session will not be accommodated.
- All parties involved have agreed to start/end on the hour(s) listed on the reservation. It is the guests' responsibility to manage the time that is reserved and to check out with Mission staff at the end of the reserved hour (s.) An additional minimum charge of \$25 and up to the full hourly rate may be automatically charged if the party checks out after the allotted time reserved.
- Photography Package fees are non-refundable but can be rescheduled upon request (a credit will be held allowing you to reschedule within 365 days of the original booking date.) No refunds will be given for late arrivals. Mini-Sessions are non-refundable and cannot be rescheduled.
- Each session is limited to the number of subjects listed on the reservation (guests to be photographed) plus one (1) photographers/one (1) assistant. The assistant is not allowed to use a second camera . Videography is only permitted under specific packages and allows one (1) videographer and one (1) assistant in addition to the photography team.
- **Please do not climb on the ruins, walls, windows, arcades or any physical and historic structure that make up the Mission. The Mission reserves the right to charge guests and photographers not adhering to this guideline a \$100.00 fine. Guests may also be asked to leave the property immediately without refund.**
- All public areas are subject to closure for preservation projects or events, therefore we cannot guarantee access to any particular area at any given time. Should the party not be satisfied with the locations available to shoot on a given day, they must notify a staff member at the start of the reservation and request to reschedule.
- The Mission will be decorated for the holidays during the months of Nov-early January. Please check the website for more details.
- Large props are not permitted.

- Photography/Videography is not permitted in any indoor spaces, such as Serra Chapel, museum rooms, etc.
- No photography/Videography in the cemetery.
- Please keep your personal belongings with you during the photo shoot at all times. At your request, a wagon can be provided to aid in the holding and transferring of your belongings while on site. The Mission is not responsible for any lost, stolen, or damaged personal property.
- Photographs of the grounds and its structures are for private, non-commercial use only. These photographs may not be published, sold, reproduced, transferred, distributed, or otherwise commercially exploited, unless prior approval has been granted.
- Please do not place any camera equipment, camera bags or personal items on walls or ledges.
- Please do not close any of the museum doors, gates, or windows.
- Please do not reposition the sitting benches or the exhibit signs.
- Please do not block pedestrian walkways or places of rest for our guests with equipment while photographing.
- Only handheld equipment may be used.
- **For safety and security reasons, drones are not permitted on the property.**
- Please be aware the Mission is not able to provide onsite power/electricity.
- Pets such as K9's and cats on leash may be permitted if session is conducted during off peak hours. Prior approval of the Group Bookings Manager is required. A commensurate fee will apply for any pets attending the session. Please bring your own baggies and clean up after your pet if needed.
- Clothes that are revealing or inappropriate are not permitted.
- Clothing changes are permitted in the public restrooms on site for reservations booked for 1.5-2 hours, however additional reservation time will not be extended for changes. It is recommended to come dressed and ready for the shoot.
- For photo sessions scheduled to end at 5pm (closing time) if an outfit change is necessary this must be done and completed prior to the session's ending time at 5pm.
- Mariachi Bands are allowed to accompany wedding parties when reserved and paid for in advance. Walk-ups will NOT be allowed entry. Playing instruments is strictly prohibited. Fines will be imposed if band plays music while on the Mission grounds.
- Elopement ceremonies, renewal of vows, exchange of vows, promises, first words, reading of love letters and poems are all strictly prohibited on the Mission grounds. Guests not

adhering to this policy will be asked to leave the grounds immediately without refund. No exceptions.

- Please maintain a positive visitor experience and respect the guests, the grounds, and all employees.
- If it becomes necessary for Mission staff or Security to relocate you, we would appreciate your understanding and cooperation.

I have read, understood, and agree to follow the guidelines given above. I hereby release, hold-harmless and waive all claims I may have against the Mission, its employees, officers, directors, members and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person or damage to property or interference with use of property and for errors and omissions committed.